

Halifax Canoe Club Health & Safety Policy

Health, welfare and safety of club members, paddlers and others who use our facilities are essential to participation in paddle sports and club life. The Club recognises its responsibility to ensure the health, welfare and safety of those who are involved with its activities and the need to have a culture where health & safety is central to club life. The Club is determined to ensure that in providing paddle sports opportunities it does so to the highest possible standards, as per section 2 of our constitution.

Halifax Canoe Club will ensure so far as reasonably practical the health, welfare & safety of all for whom we provide paddle sports opportunities, and others affected by our activities. The Club will review this policy at the re-election of the Health & Safety Committee Officer, every two years or where a weakness is identified.

All Club members and visitors have a duty of care for themselves and others who are affected by their activities. Members must report all hazards, accidents and near misses to the Club Committee via the Health & Safety Officer. In addition, members and visitors must not misuse club equipment or premises in the interests of health, welfare & safety.

HXCC organisation

Overall operational management of the club is through the club committee with specific health and safety responsibilities outlined below:

Area of operation	Lead	Current Officer
Health & safety advice, incident logging and investigation	Health & Safety Officer	Chris Hickling
Building maintenance and safety	Buildings Officer	Steve Smith
Warley Moor site safety (Halifax Sailing Club)	Warley Moor Coordinator	Judith Forbes
Equipment maintenance and safety	Equipment Officer	Andrew Smith
Safety on coached sessions & club trips	Coaching Officer	Les Ford
Access & environment (Including water quality)	Access & Environment Officer	Steve Smith
Safeguarding	Welfare Officer	
Identifying health & safety issues	All members	

Information on up-to-date policies, risk assessments and documents relevant to health & safety & operation of the club can be obtained from the relevant officers as outlined above or found in the club yearbook & website.

Approved by Committee: